

Camp Lowden Rules and Regulations

The following rules are made for the safety of campers, protection of equipment, and to provide fairness to all. The basic rules governing Camp Lowden are the Scout Oath and the Scout Law. To avoid any misunderstanding, the following also apply. Unit leaders are responsible for ensuring that each camper is aware of these rules, and are asked to remind those who are observed in violation to cease such conduct.

Two-Deep Leadership

- All units using camp must have a minimum of two (2) adult leaders present, at least one of which must be twenty-one (21) years of age or older. Venturing units with female members must have at least one female and one male leader present at least twenty-one (21) years of age or older.
- Co-ed groups must use separate sleeping facilities for males and females.
- Any leader leaving camp that would reduce the leadership to one, must sign out with the Campmaster or Ranger.

Vehicles

- Scouts should be encouraged to hike their gear to the assigned campsite/cabin.
- Only vehicles towing trailers or hauling in equipment may travel to the campsites. Trailers may be unhitched and left at the campsite but the towing vehicle and all other vehicles must return to the parking lot.
- No passengers are allowed in the bed of pick up trucks or in the rear storage area of SUV's
- The camp speed limit is 15 mph.
- No other vehicles are permitted beyond the parking lot. Exceptions to this rule are as follows:
 - Emergency vehicles
 - Vehicle needed due to medical reasons
 - Camp vehicles and authorized work vehicles
- No RV's are allowed in campsites. They must remain in the parking lot at all times.
- Any camp road or trail may be closed at the discretion of the Ranger or Campmaster during inclement weather, or if other conditions warrant their closing (such as soft or wet ground, etc.)
- *No vehicle or trailer stuck in camp will be towed by a council vehicle or council representative. This includes Campmasters.* The owner of the vehicle or trailer is responsible for its removal. The two towing businesses in Oregon are: John T's (815-732-3146), Aken's Auto Body (815-732-2727).

Firewood

- Any dead wood on the ground may be cut up and burned in the campsite firepits.
- The wood box at each cabin contains split wood which is only to be used in the fireplace and wood stove in that cabin and may not be used in the campsite firepits.
- Additional split wood is available for a fee of \$25.00 per box and may be obtained by contacting the Campmaster or Ranger.
- Fill the wood box full of firewood for the next unit. (you will not be charged for this load)
- Trees or shrubs may be cut only with specific permission from the Ranger or Campmaster.

Water sources

- All potable water wells are tested regularly. You will be shown the location of the nearest well to your campsite by the Campmaster or Ranger. During freezing weather, be sure the hydrant handles are closed tightly after use to prevent freezing.

Telephone

- Unit leaders are permitted to have cell phones.

Prohibited on Camp Property

- Firearms, bows and arrows, sheath knives, or ammunition of any kind.
- Fireworks of any kind.

Camp Lowden Rules and Regulations

- Alcoholic beverages, marijuana, or other unlawful drugs.
- Tobacco products of any kind.
- T-shirts, caps, or other clothing depicting alcohol, drugs, tobacco products, or vulgar language.
- Any violations of these policies could result in the offending parties (or even the entire unit) being asked to leave the camp. In such instances, no refunds will be given.

Property Boundaries

- Camp Lowden is surrounded by the Lowden-Miller State Forest. Signs mark the boundary.
- Lowden-Miller State Forest will have hunters in the woods during deer and turkey season.
- All campers and visitors must remain on established trails—low-impact camping procedures.
- Do not trespass on campsites being used by other units or private property outside the camp.

Service and Conservation Projects

- We have service and conservation projects for any unit or individuals upon request.
- Only those over the age of 18 may operate any power equipment of their own in camp.
- Scouts may earn service hours (except for the rank of Eagle Scout) for helping on projects.

Fires

- No flames—*of any type*—are permitted in tents.
- All fires must be confined to established fire rings or stoves.
- No jumbo-sized campfires are allowed.
- Fires must be tended at all times.
- Fires must be fully extinguished in all fire rings, fireplaces, and stoves. Cold ashes are to be removed and spread along the tree line of the campsite.

Trash

- Units are responsible for cleaning all facilities used, including latrines and grounds in campsites and in surrounding areas and roadways. Units will follow Leave No Trace principles.
- All trash should be bagged up and put into the dumpsters located at the north end of the parking lot. Do not just put it on top.
- No food, trash, or dishwater should be dumped in the washstand sink or latrine seats.
- Nothing should be in the latrine pits except for human waste. Units will be asked to remove all other trash, including pop cans, before being allowed to leave camp.

Camp Buildings Used for Sleeping

- Each building is equipped with a combination smoke/CO detector. Tampering with these units is against the law and camp policy. If you have a problem with a detector, contact the Campmaster or Ranger for assistance.

Responsibility for Damage

- Units are financially responsible for any damage to any camp facility and equipment caused by their Scouts, parents, and leaders.
- Inform the Campmaster or Ranger of any problems or damage.
- Always leave the cabin and campsite in **better** condition than when you arrived.

I acknowledge that I have read and understand the Camp Lowden Rules and Regulations and agree to follow the same.

Signature of Unit Leader

Unit

Date

EMERGENCY PROCEDURES

Camp Lowden

The purpose of this procedure is to provide units with a set of guidelines on how to deal with emergency situations that might arise while weekend camping at Camp Lowden.

General Requirements: The following steps should be followed in all emergencies unless specified in specific sections:

Unit Leader

- Notify the Camp Ranger and/or Campmaster of the emergency situation.
- Notify Scout Executive, Program Director or Field Director (if Ranger or Campmaster is not available)
- Notify injured campers family

Medical Emergencies: The following procedures are to be followed to insure that appropriate steps are taken to respond to a medical emergency situation.

- Provide appropriate first aid treatment until emergency medical services are available by paramedic or hospital.
- Unit leader or designee should accompany the injured to the hospital.
- Refer to local map for location of nearest hospital.
- Provide medical form, insurance information, medical permission slip and any other pertinent information.

Normally, the Oregon Ambulance Service will provide emergency transportation. The primary hospital for emergency treatment shall be KSB Hospital in Dixon, Illinois. For conditions not involving an ambulance but requiring medical attention, the attached map is provided with directions to KSB Hospital.

Child Abuse: If it is suspected that a child in camp is a victim of child abuse, the following steps must be taken in accordance with Council & National Policy.

- Notify the Camp Ranger or Campmaster of the alleged incident to satisfy BSA Youth Protection reporting requirements.
- If the Camp Ranger or Campmaster is not available, you Must report the situation immediately to the Council Office. Report the incident to the Scout Executive, Program Director or the Field Director listed on the next page of this procedure.

Severe Storms/Tornadoes: While camping at Camp Lowden it is important to understand that severe storms can involve heavy rain, lightning or even tornadoes. Please take the following steps to insure the safety of all the campers.

- Where possible, move into a building or shelter to protect the campers against rain, lightning or even hail.
- Stay away from metal objects that may serve as a conductor during electrical storms.
- When buildings are not available, avoid the tallest objects in the area. Avoid hilltops, open spaces, wire fences, and any electrically conductive elevated objects.
- Seek the lowest possible location in case of a tornado.

COUNCIL EMERGENCY CONTACT PERSONNEL

Scout Executive	Don Kinney	B (815) 397-0210 C (815) 593-7610
Program Director	Philip McCrery	B (815) 397-0210 C (815) 978-5527
Camp Ranger		(815) 732-6674

LOCAL EMERGENCY CONTACTS

Oregon Police & Fire Department

Emergency Sheriff & Fire	Dial 911
Non-Emergency Sheriff	732-2136
Oregon Fire Department	732-2161
KSB Hospital (Dixon, IL)	(815) 288-5531
403 E. First St. (Route 2)	

BOY SCOUTS OF AMERICA

BLACKHAWK AREA COUNCIL

ACCIDENT REPORT

Date of Injury: _____ Medical Treatment: _____
 Time of Injury: _____ First Aid Only: _____

Name of Injured: _____

Home Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____ Age: _____ Male: _____
 Female: _____

District: _____ Unit: _____

Describe how the injury occurred: (Identify the who, what, where, when & why the accident occurred!)

What steps will be taken to prevent this type of accident from occurring again? (Procedure change, training, monitoring etc.)

Please check-off the most appropriate "Type of Accident/Illness", "Type of Injury" and "Part of Body"

Type of Accident/Illness:

____ Fall/Slip ____ Caught In ____ Struck Against ____ Exposure ____ Loss of Balance
 ____ Caught Between ____ Struck By ____ Contact With ____ Stepped On ____ Other _____

Type of Injury:

____ Allergic Reaction ____ Burns ____ Fracture ____ Heart Attack ____ Puncture
 ____ Abrasion ____ Contusion ____ Freezing ____ Hernia ____ Rash
 ____ Amputation ____ Cut/Laceration ____ Foreign Body ____ Hearing Loss ____ Sprain/Strain
 ____ Bruise ____ Electric Shock ____ Heat Stroke ____ Infection ____ Other _____

Describe Injury: _____

Part of Body Injured/Illness: Please insert the appropriate letter to identify the left (L) or right (R) body part or side.

____ Head ____ Face ____ Eye ____ Ear ____ Nose ____ Mouth ____ Teeth ____ Shoulder
 ____ Arm ____ Elbow ____ Wrist ____ Hand ____ Finger ____ Thumb ____ Back ____ Chest
 ____ Hips ____ Leg ____ Thigh ____ Knee ____ Ankle ____ Foot ____ Toe ____ Multi Injury
 ____ Other _____

Witnesses:

Name: _____ Telephone: _____
 Name: _____ Telephone: _____

Disposition of Injured Person: _____

Leader in Charge: _____ Telephone: _____ Unit: _____

Parents Notified? () Yes () No

Complete this form and mail to:

Council Program Director
 Blackhawk Area Council, BSA
 PO Box 4085
 Rockford, IL 61110

BLACKHAWK AREA COUNCIL ACCIDENT REPORTING PROCEDURES FROM THE RISK MANAGEMENT GUIDE FOR UNITS

In an event where an individual is injured or serious illness occurs, proper and adequate care, treatment, and transportation of the individual is primary importance. Careless handling of a victim following an accident can make the injuries worse.

The next responsibility is to notify the proper Scouting authorities. It is the council policy that the following be reported to the Council Scout Executive or the designee as soon as possible.

- ❖ All deaths or serious injuries.
- ❖ Injury to a Scout or adult on a Scout function (on or off Scout property) in which medical treatment, other than at-scene first aid is performed.
- ❖ Any situation occurring in connection with a Scout function (whether on or off Scout property) in which a Scout or adult is transported to hospital, whether or not the Scout/adult is admitted.

The unit leader in charge must obtain medical assistance, provide transportation and contact the family. Arrangements will be made to secure personal equipment for safe delivery to the home, if requested.

The council official handles media relations and ensures that National and local Scout policies are met.

In case of a reporting situation, it is the responsibility of the person in charge of the event/function/trip to contact one of the Council officials.

Council Scout Executive

Don Kinney
W: (815) 397-0210
C: (618) 593-7610

Field Director

Seth Elder
W: (815) 397-0210
C: (815) 276-8254

Program Director

Philip McCrery
W: (815) 397-0210
C: (815) 978-5527